



# El Camino Charter High School

## Board Meeting and Brown Act / Comprehensive Training

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### **Date and Time**

Monday July 9, 2018 at 4:30 PM PDT

### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda,

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there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Call the Meeting to Order		Jonathan Wasser	1 m
<b>B.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>C.</b> Pledge of Allegiance	Discuss	Beatriz Chen	3 m
<b>D.</b> Public Comments	Discuss	Jonathan Wasser	25 m
<b>E.</b> Executive Director Update	Discuss	David Hussey	15 m
<b>F.</b> UTLA Update	Discuss	Carlos Monroy	10 m
<b>II. Consent</b>			<b>5:25 PM</b>
<b>A.</b> Approve Minutes of June 21, 2018 Board Meeting	Approve Minutes	Jonathan Wasser	5 m
Approve minutes for Board Meeting on June 21, 2018			
<b>III. Financial</b>			<b>5:30 PM</b>
<b>A.</b> Review and Vote on May 2018 Check Registers	Vote	Alan Darby	10 m
<b>B.</b> Discuss and Possible Approval of Resolution Re 2018-2019 Education Protection Account	Vote	Cindy Frantz of EdTec	5 m
<b>C.</b> Discuss and Possible Approval of Revised Fiscal Policies and Procedures	Vote	Alan Darby	15 m
<b>IV. School Business</b>			<b>6:00 PM</b>
<b>A.</b> Discuss and Possible Approval of Landscape Contract	Vote	Alan Darby	10 m
<b>B.</b> Discuss and Possible Approval of 2018-19 Parent-Student Handbook	Vote	Daniel Chang	10 m
Staff recommends approval. Changes were primarily to update calendar and staffing, and inclusion of Immigration and Citizenship Status Policy.			
<b>C.</b> Tech Update	Discuss	Fernando Delgado	15 m
Discussion will include Canvas.			
<b>D.</b> Discuss and Possible Vote on Tech Refresh for Teachers	Vote	Fernando Delgado	20 m
<b>E.</b> Discuss Requirement of Board Approval for Future In-House Development	Discuss	Alan Darby	20 m
<b>F.</b> Board Review of Comparable Compensation Data for Charter School CBOs	Discuss	Daniel Chang	15 m
<b>V. Closed Session</b>			<b>7:30 PM</b>

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|--|---------|-----------------|------|
| <b>A.</b> Public Employment<br>Title: Chief Business Officer   | Discuss | Jonathan Wasser | 10 m |
| <b>B.</b> Conference with Legal Counsel Anticipated Litigation | Discuss | Jonathan Wasser | 5 m  |
- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: three (3) matters.

**VI. Reconvene to Open Session 7:45 PM**

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| <b>A.</b> Report of Actions Taken in Closed Session, If Any                              | Discuss | Jonathan Wasser | 5 m  |
| <b>B.</b> Possible Board Approval of Resolution Regarding Executive Compensation for CBO | Vote    | Jonathan Wasser | 5 m  |
| <b>C.</b> Possible Board Approval of Salary Increase for CBO                             | Vote    | Jonathan Wasser | 10 m |
- Report of salary, salary schedule, or compensation paid as fringe benefits to Chief Business Officer
1. Salary;
  2. Health Benefits;
  3. Bonuses;
  4. Life Insurance;
  5. Stipends / Allowances;
  6. Differentials for MBA/JD.

**VII. Training 8:05 PM**

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|---|---------|----------------|------|
| <b>A.</b> Fiscal Control Policies and Best Practices for Public Charter Schools | Discuss | Walter Wallace | 30 m |
| <b>B.</b> Brown Act Training  | Discuss | Janelle Ruley  | 30 m |
| <b>C.</b> Conflicts of Interest Laws  | Discuss | Janelle Ruley  | 15 m |
| <b>D.</b> Best Governance Practices   | Discuss | Janelle Ruley  | 30 m |
| <b>E.</b> Public Records Act  | Discuss | Janelle Ruley  | 15 m |

**VIII. Closing Items 10:05 PM**

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| <b>A.</b> Adjourn Meeting | Vote | Jonathan Wasser | 1 m |
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