



# El Camino Charter High School

## Board Meeting

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### **Date and Time**

Thursday April 19, 2018 at 4:30 PM PDT

### **Location**

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

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### BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<http://ecrchs.net/ecr-board/>).

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the

form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

## Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
<b>A.</b> Call the Meeting to Order		Jonathan Wasser	1 m
<b>B.</b> Record Attendance and Guests		Daniel Chang	1 m
<b>C.</b> Pledge of Allegiance		Jonathan Wasser	3 m
<b>D.</b> Public Comments		Public	15 m
<b>E.</b> Board Candidate Statements		Jonathan Wasser	15 m
Candidates who have applied for one of the upcoming Board vacancies will be allowed to give a statement to the Board and to the audience.			
<b>F.</b> Executive Director Update		David Hussey	15 m
<b>G.</b> UTLA Update		Carlos Monroy	10 m
<b>H.</b> Committee Reports/Updates	Discuss	Jonathan Wasser	10 m
<b>I.</b> Recognition of Outgoing Board Members	Discuss	Jonathan Wasser	5 m
The Board would like to recognize and express its gratitude to outgoing Board Members Diane Wynne, who resigned her position effective April 3, 2018, and Julie Kornack, who resigned her position effective April 12, 2018.			
<b>II. Consent</b>			
<b>A.</b> Approve Minutes of March 15, 2018 Board Meeting	Approve Minutes	Jonathan Wasser	5 m
Approve minutes for Board Meeting on March 15, 2018			
<b>B.</b> Approve Minutes of March 15, 2018 Special Meeting	Approve Minutes	Jonathan Wasser	5 m
Approve minutes for Special Meeting on March 15, 2018			
<b>III. Financial</b>			
<b>A.</b> Review and Vote on February 2018 Check Registers	Vote	Alan Darby	10 m
<b>B.</b> February 2018 Financial Update	Discuss	Cindy Frantz of EdTec	20 m
<b>C.</b> Review and Possible Approval of 2nd Interim Financials	Vote	Cindy Frantz of EdTec	10 m
<b>D.</b> Discuss and Possible Approval of Renewal of Line of Credit	Vote	Alan Darby	10 m

ECR has a line of credit for \$5,000,000.00 with Hanmi Bank. Renewing the line would cost an application fee of \$500.00.

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| <b>E. Discuss and Possible Approval of draft 2016 Form 990 Tax Return</b> | Vote | Alan Darby | 5 m |
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Staff recommends approval of the 2016 Form 990 Tax Return.

#### IV. School Business

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| <b>A. Update on Closing the Achievement Gap</b>   | Discuss | Lisa Ring        | 10 m |
| <b>B. Discuss SafeSchools Plan and Other Safety Programs</b>                            | Discuss | David Hussey     | 20 m |
| <b>C. Review and Possible Approval of Safe School Plan</b>                              | Vote    | Suki Dhillon     | 10 m |
| <b>D. Tech Update</b>   | Discuss | Fernando Delgado | 10 m |
| <b>E. Discuss and Possible Approval of Tech Upgrade</b>                                 | Vote    | Beatriz Chen     | 10 m |
| <b>F. Vote on 1-to-1 Laptops</b>  | Vote    | Beatriz Chen     | 15 m |
| <b>G. Discuss and Possible Approval of Laptops for Each Special Day Program Classes</b> | Vote    | David Hussey     | 15 m |

The laptops would be used for Special Day Program Classes, and the money would come out of COP Option 3 funds which are available to ECR and can be used only for special education purposes; the money would not come out of the school budget in any way.

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| <b>H. Discuss and Possible Approval of CSUN Student Teaching Agreement</b> | Vote | David Hussey | 5 m |
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Staff recommends approval of Student Teaching Agreement with CSUN.

#### V. Governance

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|---|---------|-------------------------------------|------|
| <b>A. Report on Marketing Board Vacancies</b> | Discuss | Becky Rodriguez/<br>Jonathan Wasser | 10 m |
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Discuss status of marketing the Board vacancies.

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| <b>B. Discuss and Possible Action on Board Vacancy</b> | Vote | Daniel Chang | 10 m |
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With Julie Kornack's resignation, the Board must determine what it would like to do with the remainder of her term, which ends June 30, 2019.

#### VI. Closed Session

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| <b>A. Conference with Labor Negotiators</b> | Discuss | Jonathan Wasser | 15 m |
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Agency Designated Representatives: Executive Director David Hussey; Chief Business Officer Alan Darby; Chief Compliance Officer Daniel Chang; Legal Counsel Roger Scott  
Employee Organization: United Teachers Los Angeles

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| <b>B. Public Employee Performance Evaluation</b> | Discuss | Bruce Takeguma/<br>Jonathan Wasser | 15 m |
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Title: Executive Director

<b>C.</b> Public Employee Discipline/Dismissal/ Release	Discuss	Jonathan Wasser	20 m
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**VII. Reconvene to Open Session**

<b>A.</b> Report of Actions Taken In Closed Session, If Any	Discuss	Jonathan Wasser	5 m
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**VIII. Closing Items**

<b>A.</b> Adjourn Meeting	Vote	Jonathan Wasser	1 m
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