

EL CAMINO REAL CHARTER HIGH SCHOOL

A California Distinguished School

5440 Valley Circle Boulevard, Woodland Hills, California 91367
TELEPHONE: (818)595-7500 FAX: (818)710-9023

DAVID FEHTE
Executive Director

School Site Council

October 25, 2016

3:30 pm

I. Local Control Accountability Plan LCAP Progress Update Discussion

Goal 2: Solidify a clear school-wide identity in terms of College & Career Readiness

- AP Potential list (Strategy 2.1)

Goal 3: Ensure that all students receive personalized support to succeed

- Chrome Books to students (Strategy 3.3)

Goal 4: Parent Community Engagement

- Curricular Nights (Strategy 4.1)
- Student led conferencing (Strategy 4.1)

II. Other Committee Discussions:

- a. English Learner Advisory Committee
- b. Village Nation
- c. La Familia
- d. Friends of ECR and PTSA

SSC Meeting #2: 10/25/16 3:34 start time
Place: Principal's Conference Room

Minutes taken by Vita Roth

There was a sign in sheet

Based on agenda:

Ms. Yi, explains the agenda, including why it says things like "Strategy 2.1" equates to LCAP

Ms. Yi explains AP Potential list; we want to use list from PSAT taken last week and target under represented minorities and get them interested in taking more advanced, AP, classes; the goal is to have more students in APs.

Ms. Turner-Graham: conversation about why there was a drop in AP Bio. Believes AP Bio should be changed to 11th grade, after AP Chem.

Ms. Yi explains that it is better for a student to take an AP exam and get a 1 or 2 instead of the teacher telling them not to take the test. It doesn't look for this to occur.

Perhaps it would be good to change the culture, better educate the AP teachers about this fact?

Ms. Yi explains CSU/ UC that class rank is calculated differently.

Some rankings are for data collection only, and not what the college really cares about.

Future Goal: to better educate teachers, parents, and students about what really matters for colleges.

Question: Ms. Collins: AE versus regular in English – since the transcripts don't say it does it matter – better education for this?

Goal 3:

Explain how a student on free/ reduced gets a Surface Pros.

Goal 4: Parent Community Engagement

Student led conferencing:

Use AVID as the pilot program

It does need teacher training...

See if teachers are interested and perhaps deal with it per department?

Descriptive feedback = good from Student led conferencing

Collins: Senior portfolio = a good idea for student led conferencing
ESL Kids via video conferencing; Online portfolio discussing work and being able to be articulate what they've done
Perhaps do a grade level within a department first before an entire department?
Perhaps create questions for an exit interview?

Curricular Night: Math/ Science Ms. Turner-Graham is thinking of doing it with Math – for the whole family

Different Groups on Campus: Friends of ECR: Pancake Breakfast Fundraiser
\$8 or \$4. November 19 8-12pm
A chance to rebuild the community

Funding for PTSA technically do \$ through bagel sales and membership drives – all goes to the seniors in the form of scholarship at the end of the year

Friends of ECR: have \$50K in the bank
Deal with raffle tickets too

Bennett: It would easy enough to educate since it's on the Website

Suki: Asks: For all employees to wear badges; security issue; we suggest we can put it on the next meeting, perhaps? Or send it to Admin/ Staff

ELAC: November 17th Parent Night ; there has been an ELAC Committee/ Latino Re-starting a real ELAC committee; calling parents; Hebrew, Farsi, etc. – T-44

Plan for the future for ELAC is to meet every month

Yi suggests having a counselor at the ELAC meetings; perhaps Xenia? For extra support

Meeting adjourned: 4:44pm

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I. LCAP Progress Update, Clarification & Discussion

Goal 2: Solidify a clear school-wide identity in terms of College & Career Readiness

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Goal 3: Ensure that all students receive personalized support to succeed

- Chrome Books to students (Strategy 3.3)

Goal 4: Parent Community Engagement

- Curricular Nights (Strategy 4.1)
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II. Other Committee Discussions:

- a. English Learner Advisory Committee
- b. Village Nation
- c. La Familia
- d. Friends of ECR and PTSA

SSC Meeting #1: 9/20/16

Minutes taken by Vita Roth

There was a sign in sheet

Ms. Yi, used PowerPoint to explain an overview of the SSC and LCAP including:

- Explain the majority goal of the SSC: listen to the needs of students, parents, and advisories to see what is needed

Explained overview of LCAP/ funding/ overview including:

- Because we accept title1 money, smaller version of the LCAP; money comes into the school based on free and reduced population
- v. LCAP: in the past the money is allocated to certain categorical funds, so that our students are learning and what we need to do
- How do we want to meet the annual goals for the LCAP? Gives the 8 criteria
- How are parents involved? How are we measuring student achievement (i.e. chronic absentee rate)
- Outcomes: measuring other specific criteria:
- Based on all of this: we have 4 goals
- We aren't responsible for measuring outcomes, but we are working towards these areas for the following year (i.e. describing planning stage)
- There are some things that are adaptable, for example a 2 year plan (i.e. common assessment, rubrics, etc.)
- We need to collect data to better measure and understand stuff:
- Increase time for collaborate
- Defining roles for department chairs, etc.
- A specific expectations: increased specific score would be a measurement on the ELA
- Parent survey: 76% agree that school provides a good education
- LCAP: (i.e. increase access to AP classes; lack of current pathways for college readiness)
- Goal: Is to create a portfolio within two years

Areas that we are monitoring for LCAP & SSC:

- Reinvigorating the AVID program;
- PSAT scores
- Increase the amount of seniors taking advanced courses
- Students receive personalized support
- We would like to bring back an AP bridge program
- Diagnosis tests for incoming freshman

Ms. Yi gave examples of non-academic needs such as:

- LCAP 4: Parent Engagement
- Curricular nights
- Areas we would like to monitor
- Right now 30% of parents are logging into Aeries

A longer conversation occurred regarding the following topic: Increase the amount communication between parent and teacher; how do we measure this?

Follow up questions/ comments included:

- What was the idea behind monitoring the amount of communication between parent and teacher conferences.
- Is the goal parent/ teacher communication or is the goal parent/ teacher conferences?
- How do we want to measure this? Via Fernando? Via Aeries
- Kyna Collin's suggestion: Two-week period where teachers were available
- Concern from Hussey and a student: Parents who will email, will go; the students who need it the most, won't get it.
- The goal is to perhaps change how we are going to evaluate
- Student, Oscar Jimenez, was more interested in Student led conference/ open house (like Canoga Park) in the Spring to show off portfolio of what a student does in each class

Ms. Yi, Ms. Bero, Ms. Roth agreed to follow up on this topic again in the next meeting, perhaps to clarify

More news, different topic: Specific Groups on Campus

Ms Bero said, "To be honest, friends of ECR hasn't raised any money in three years." This seemed surprising

La Familia: [email statement is included]

ELAC: Main concerns is feeling included; they want to feel like they have a voice

Village Nation: The goal is to be student led

Meeting adjourned at 4:20pm.

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DAVID HUSSEY
Executive Director

School Site Council

Nov 29, 2016

3:30 pm

I. Local Control Accountability Plan LCAP Progress Update Discussion

Goal 1: Implementing State Academic Content & Performance Standards by providing EL coaching to core academic teachings on helping EL students will access CCSS and ELD Standards

- Kyna Collins

Goal 3: Ensure that all students receive personalized support to succeed by providing a college tutor in at least one period for EL students to focus on those who struggle with writing and academic skills. Peer mentoring, tutoring, and support group with priority given to EL and FRPM students

- Kyna Collins

Goal 3 & 4: Ensure that all students receive personalized support to succeed (Goal 3) and parent community engagement(Goal 4) by introducing communication tools and by developing, implementing, maintaining a Student Relationship Management (SRM) dashboard. Also redesigning the school website to include links to monthly electronic parent newsletter and options for parents (Goal 4)

- Fernando Delgado

II. Other Committee Discussions:

- a. English Learner Advisory Committee (ELAC)
- b. Village Nation, La Familia
- c. Friends of ECR and PTSA

III. School Wide Concerns & Discussions (open discussion)

The mission of ECRCHS is to prepare our diverse student body for the next phase of their educational, professional, and personal journey through a rigorous, customized academic program that inspires the development of students' unique talents and skills, builds character, and provides opportunities for civic engagement and real-world experiences.

SSC Meeting #3 – November 29, 2016

Meeting
3:30pm, PCR

1. Barrie Gold : Tech Committee: Would like to have a every student have an ECRCHS email. We would like to have a school based email account. Would like it for Google classroom.

Pushback: there is support for this; however, we only have 3 tech guys. If they forget their emails, who will help with this? Do we have the tech resources to move this forward?

2. Kyna Collins gives a demonstration of Google Classroom

It would be great if the school used more technology on a daily basis, if this could work. The demonstration was exciting for everyone, but the implementation is up to technology group.

3. Kyna: EL

Yi: What's happening with the EL Program, and what you need, and how can we help you?

Kyna: EL coaching is a lot, it's during 3rd period. We have two tutors. Sign/ Farsi/ Spanish. Our biggest issue is time. Kids are constantly missing the same class.

Fernando sent Kyna grades for the ELs. So many ELs have Ds and Fs. Only a handful are passing all of their classes with an A,B, or C. It's somewhat a motivation issue.

Ring: Not surprising because we sprinkle them. ESL kids who enroll today, don't speak the language. The numbers bounce around all the time. They aren't in a single class for long enough.

Kyna: Possible solution: Cluster them? All take ESL, EL U.S. History with a teacher trained with all those strategies; I know one of Mr. Hussey's concerns is that they are only around non-native. 1 or 2 classes; 20:1 would be ideal, but smaller would at least be strong.

Target the EL 1,2, and 3. Make a small learning community for the ELs.

Ring: A couple things – ESL kids need small classes and strong instruction; clustered – kids need different strategies. EL kids are monitored by Counselor.

Eric: What does the research say for clustering or small learning community?

Kyna: A program called "Elevation" – Creates like an IEP for the EL. Here's the ELD standard that works with that. Dovetails with Aeries.

Ring – Elevation has been approved --- this will be up and running over the course of this year. Training of happening over the summer.
\$3000. Some more upfront costs, but Hussey approved it. Teachers, counselors; teachers to be trained on the items

Kyna: Elevation looking for translations

Bero: How does it work during 3rd period?

Kyna: One period, two tutors – ESL one-to-one needed

Ring: We have EL Tutors; kids don't want tutoring at lunch; college tutors connecting with the ESL students

Eric: Data? Metric could be facetime with kids; at the end of the day improving English skills? Scores? Communicating better?

4. Ring: LCAP: We have meet an objective and had a real turnout for a ELAC Community; Active conversation; Persian/ Farsi and Hispanic/ Spanish community – Official meeting: Nov 17th. Goal is to do it January 19th.

5. Fernando: SRM

Gave overview for SRM; student centered; grades; contact info – what can we automate? Going to the counselors, position systems; email to intervention coordinator;

Turner-Graham: Sounds useful at a systemic level.

Fernando: Create a system that covers you instead; automatic system; create a system for the passive program

Suggestions from SSC: It should focus and target study skills

Kyna: Knowing when those notifications go out is important for the teachers.

Fernando says it's a work in progress.

Meeting end
4:35pm.

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DAVID HUSSEY
Executive Director

School Site Council

February 21, 2017

3:30 pm

I. Local Control Accountability Plan (LCAP) Discussion

Goal 3: Ensure that all students receive personalized support to succeed

- Update on tablets for FRMP students and use of student email
 - Doug Taylor
 - Fernando Delgado

Goal 4: Parent and community engagement

- Discuss ideas for increased communication
 - Sylvia Yi
- Discuss Friends of ECR and PTSA
 - Martin Alvarez
 - Minita Clark

II. Other Committee Discussions

- English Learner Advisory Committee (ELAC)
- Village Nation
- La Familia
- Friends of ECR and PTSA

III. School Wide Concerns & Discussions

- Technology concerns
- Open discussion

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SSC Meeting #4 - February 21, 2017: Library, 3:30pm

Discussion was based on the agenda:

1. Local Control Accountability Plan (LCAP) Discussion

Goal 3: Ensure that all students receive personalized support to succeed.

Update on tablets for FRMP students and use of student email from Doug and Fernando, technology dept.

- SurfacePros: 113 have been given out to our “free and reduced population” including:
- 9th grade: 27 SurfacePros
- 10th grade: 29 SurfacePros
- 11th: 33 SurfacePros
- 12th: 27 SurfacePros
- Should students keep or return? If they are ninth or tenth, the thought is they use them for 3-4 years while enrolled, then keep them; Admin is considering options regarding 11th and 12th graders.
- We have 15 left for right now
- Lisa Ring has requested 100 Chromebooks, according to Fernando – everything is based on the Board though
- We have emails from all students with SurfacePros at the end of the year to determine if they were helpful in helping students in school, based on their own assessment.

2. Question: Where are we on the student school emails? The goal was for each student to have an ECRCHS email.

Fernando: We are testing with .org versus .net; issue with Google creating two different domains; Created a sub-domain: six digit ID = username; roll out with be next semester; piloting perhaps next week? More likely August due to WiFi issues. Due to new data center and Google – managing user names and passwords; it will be better just to wait until we are under our own WiFi.

AT&T – April 29th? Can create a pipe. Erate – RFPs – 2/28? Board: 3/15 approval? Work in progress, pending Board approval

3. Teachers/ Staff technology concerns: LAUSD frustrates tech;

Is there any practical solution? Bring down the WiFi.

Admin is deciding to work with tech – to come up with a realistic situation for this semester.

Communication – Doug/ Fernando – which job is whose job? Most on staff don't know. Provide specific job description, according to Admin and send it out to all teachers.

Special board meeting in two weeks – for new computers – hopefully it will be approved – according to Fernando, tech

There is a plan for computers long-term -- according to Fernando, tech

As a teacher, planning for Fall 2017 – more computers can be counted on by August?
Tech answers yes.

If we are losing a tech person, we need to assess what is missing within tech.

Computer lab – resolved; there shouldn't be any more sign-in issues

If your teacher computer isn't working? Where do we go? – Answer: Doug for the moment

Teachers voiced concern: In the future, if new computers are purchased, can teachers have a say in what is purchased. Doug and Fernando not sure; debate isn't needed since it's a PC based school. Teachers, Ms. Turner Graham, Ms. Collins, Mrs. Roth, and Ms. Spencer suggest teachers having a say is a good idea.

Moving forward: Suggestion for a weekly phone call for Parents and teachers – from Hussey? Or someone else in Admin for all school updates. For example, the new tardy system. Have Mr. Hussey explain it first via phone call so it isn't initially explained by teachers in 0/1st period.

Mr. Hussey suggested all students with a current D or F should receive an automatic phone call and email from Aeries (robo-call) on a weekly basis? Perhaps.

Who uses Aeries: Currently only 30% - from students and parents;

Question: Is it possible to create a different punishment instead of restricted Aeries access? After first few weeks of school, each semester, perhaps. Lost revenue recovered was too great.

3. Mr. Fluker: Village Nation

Students from Village Nation have had lots of field trip including:

- Field trip to UCSB
- College expo
- Black Film Festival
- Teacher Retreat from Museum of Tolerance
- Movie: Hidden Figures – spoke to scientists from various STEM

Also, Village Nation has a monthly parent meeting at the end of each month. Connect Ed. Parent summit is on Saturday. Parents have reached out to Ring to be part of WASC.

Email blast – 320 students
Local district north/ northeast

Reaching out to multi-cultural students – Village Nation – La Familia/ BSU – we want to speak with the students to see what they want to get out of multicultural dialogue

Black isolation within honors or AP is a focus within Village Nation

How do you measure the success of the Village Nation? A-G Graduation rate:

Asked Mr. Fluker to email data for African American students at ECR re: the A-G graduation rate? GPA indicator? Number of students in AP Classes?

4. Mr. Alvarez – Friends of ECR/ PTSA

How can we help moving forward?

Mr. Hussey – Teachers need to be involved, but sometimes parents need to help first
Perhaps change focus so it is like a committee – one representative from each group (i.e. Village Nation, La Familia, etc.)

Perhaps have a community night?

Before Charter, Friends of ECR was #1 source provider for the school

Define the organizations; rebranding is purposeful – framing some of the giving – like the eyeglass story; college office; scholarships

Mr. Alvarez suggests that a push from the school to help spotlight it would be helpful

Hussey – we still need the parents and we still need the support; it is difficult for some parents to believe that when their kids are in high school
Assistant Principals and Mr. Hussey are working towards greater community outreach.

Meeting ends:

4:54pm